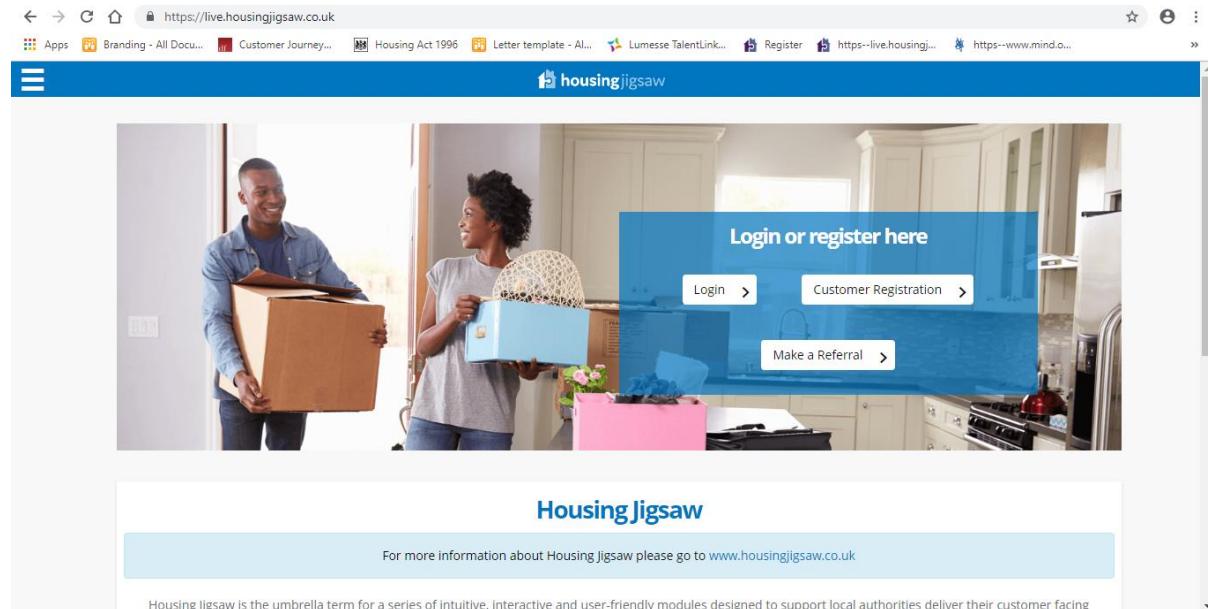


Customer View

How to self refer:

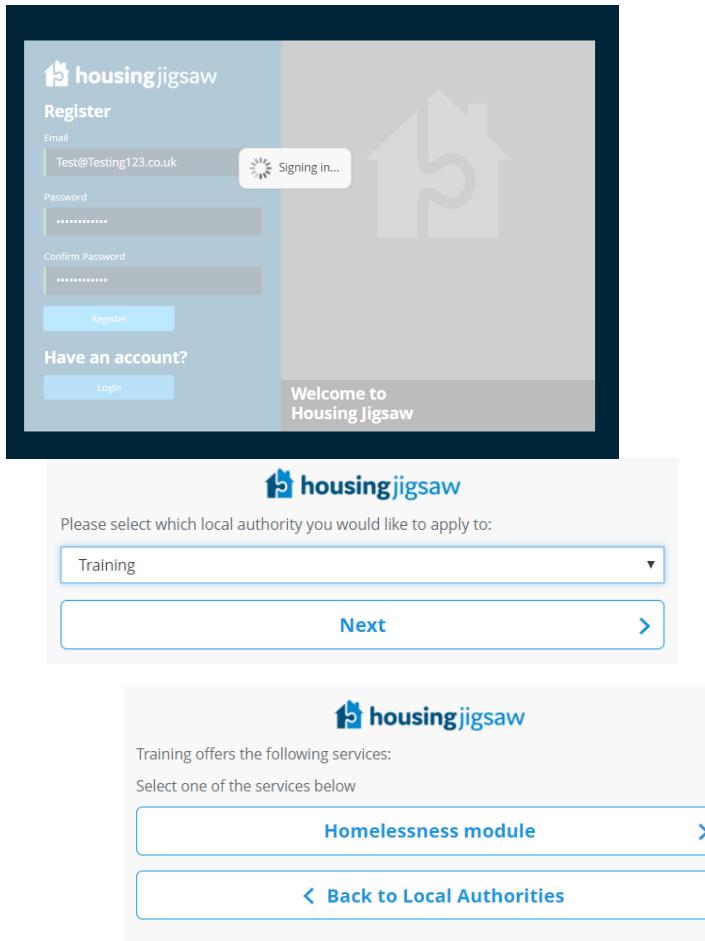
To self-present, please visit: <https://live.housingjigsaw.co.uk/> then enter an

email address and a password of your choice and click “Register”:



You will then be registered and signed into the portal. You must then select which LA you would like to be associated with.

Once you have selected the LA, you will be presented with the services screen where you can choose what service to select. You should select “Homelessness Module” for PRAH.



housingjigsaw

Register

Email: Test@Testing123.co.uk

Signing in...

Password:
Confirm Password:

Register

Have an account?

Login

Welcome to Housing Jigsaw

housingjigsaw

Please select which local authority you would like to apply to:

Training

Next >

housingjigsaw

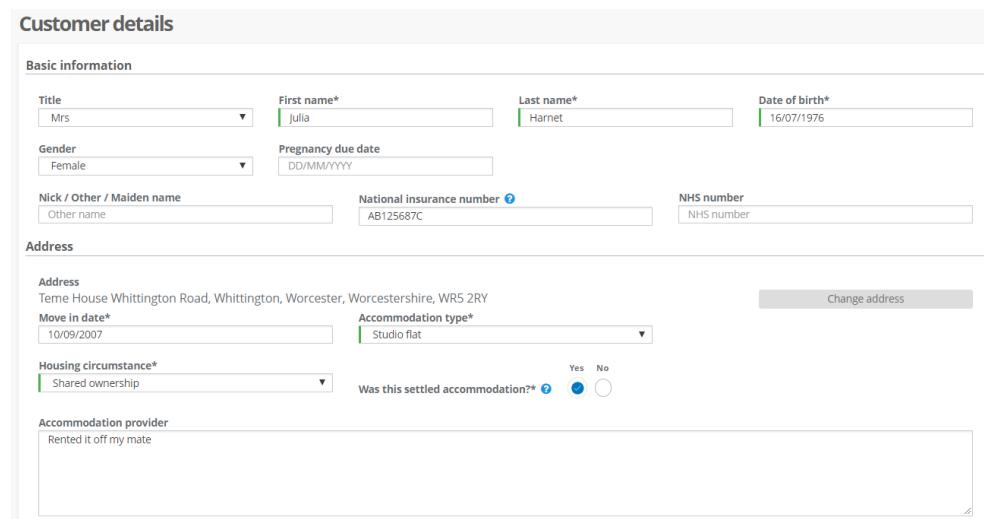
Training offers the following services:

Select one of the services below

Homelessness module >

< Back to Local Authorities

You will then be presented with the “Customer Details” page where you must complete the questions in order to complete the registration with the LA.



Customer details

Basic information

Title: Mrs

First name*: Julia

Last name*: Harnet

Date of birth*: 16/07/1976

Gender: Female

Pregnancy due date: DD/MM/YYYY

Nick / Other / Maiden name: Other name

National insurance number: AB125687C

NHS number: NHS number

Address

Address: Teme House Whittington Road, Whittington, Worcester, Worcestershire, WR5 2RY

Move in date*: 10/09/2007

Accommodation type*: Studio flat

Change address

Housing circumstance*: Shared ownership

Was this settled accommodation?* Yes No

Accommodation provider: Rented it off my mate

Your email address will be auto filled but you must select at least one contact method to be able to save.

Phone and email

Home phone number <input type="text" value="Home phone number"/>	OK to call on? <input type="radio"/> Yes <input checked="" type="radio"/> No	Mobile phone number <input type="text" value="01234567890"/>	OK to call on? <input checked="" type="radio"/> Yes <input type="radio"/> No
Work phone number <input type="text" value="Work phone number"/>	OK to call on? <input type="radio"/> Yes <input checked="" type="radio"/> No	Email address <input type="text" value="Test@Testing123.co.uk"/>	OK to email? <input type="radio"/> Yes <input checked="" type="radio"/> No
Preferred contact method <input type="text" value="Please select..."/>			

Save and continue >

You will be presented with some questions which are mandatory. Click on “save” once completed to submit your application. You will then be taken to a dashboard which will inform you that your referral is pending.

Referrals

Homelessness Referral

*** Detail the reason for approaching for assistance today**

*** Detail any steps which have already been taken to resolve current housing issues**

*** Detail any assistance which would be helpful**

*** Have you been homeless before?**
 Yes No

Your application will be in a “pending” status and you will not be able to make any changes to your application.

Once you have been accepted following a triage assessment, your dashboard will be updated. You will be able to see any requests, changes and letters sent to your account. You should click “Homeless Assistance” to see what specific areas of your application have been updated.

Hello Joanne

What would you like to do?

Homelessness Assistance

Notifications

My Account

Contact us

Need some more information?

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You will see a notification on the area where a update/change has been made.

Your case status: Approach

Letters

Appointments

Things you need to supply

Your Personal Housing Plan

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You will be able to upload documentation that you feel is relevant to your case.